





(L – R) Robyn Cahoun, Paynter Dixon; Matt Schulz, TENA; Brendan Upcroft, ACSure; Lynn Hart, HESTA Super Fund; Glenn Bunney, ACSA President; Peter Strugnall, ANZ Bank; Sabine Phillips, Russell Kennedy; Chris Clausen, Health Super.

## ACSA NATIONAL PARTNERS

The Aged & Community Services Australia (ACSA) Federation commends the seven corporations which have demonstrated their commitment to the future of the nation's aged care sector through the National Partner Program:

Kennedy Strang Legal Group

TENA continence provider

Paynter Dixon building and construction

Health Super industry superannuation fund

HESTA industry superannuation fund

ANZ bank

ACSure aged care insurance product through JLT



**Aged & Community Services Australia Incorporated is an Association incorporated under the ACT Associations Incorporation Act 1991**

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# PRESIDENT'S REPORT



There is no doubt that the aged and community care industry just keeps “upping the ante” when it comes to demands, challenges and opportunities. I can’t think of any industry that I would rather be part of right now or for the foreseeable future. I think the level of personal commitment and passion actually sets our industry apart from many others. There are not many vocations where you can have such a positive social impact, and concentrate on being world makers for our community whose icons have given us their legacy of this fabulous country.

I would like to reflect on the past year, and look to the future. In last year’s report, I talked with anticipation about the Hogan long-term issues paper and the outcome of “The Way Forward” being anticipated in 2005 / 2006. I’m now very confident that we will see the results of these two critical issues brought out in 2006 / 2007. It does seem that the wheels of bureaucracy and Government grind extremely slowly unless more regulation is under consideration.

## **Our Political Environment**

During the year we welcomed Senator Santo Santoro to the portfolio, our 6<sup>th</sup> Minister in the last ten years. Senator Santoro has long been a solid and positive advocate for aged and community care issues within the Australian Government, so it was good to see someone who had a genuine passion for the needs of older Australians allocated the portfolio,

rather than someone wanting to warm a seat whilst awaiting a senior Cabinet portfolio.

We now see two senior Ministers in Cabinet who have direct experience and knowledge of the issues facing the aged and community care industry. Consequently the level of understanding about aged and community care issues within Government has taken a quantum leap over the last few years and that’s very positive.

It was gratifying to hear the Minister state recently that he believed “there was no more blood to squeeze out of the aged care stone”, in reference to a discussion about productivity and efficiency. We would all agree with that sentiment, especially having provided the Australian Government with an effective efficiency dividend of some 15% for residential care and 20% for community care over recent years. What we don’t have at the moment (although a substantial amount of work is underway) is the manner in which additional funding can be addressed. To that end, I feel that 2006 / 2007 will be a watershed in the thinking about funding aged and community care in Australia.

## **Our Framework**

Greg and the team have outlined the major highlights for the year separately so I won’t go into them here. What I did want to focus on briefly though is the fact that we have effectively run two national conferences this year – our annual ACSA Conference in Canberra and the first National Community Care Conference in Sydney. Just under 2,000 people attended these conferences, in addition to many other events that were hosted during the year. To that end the ACSA activities certainly touch many across our industry.

We welcome your input into this work and invite everyone to forward your thoughts and suggestions via our website at [www.agedcare.org.au](http://www.agedcare.org.au)

Thinking about the future of aged and community care and the needs of our elders is the focus of our “Framework for our Future” document, against which we are constantly benchmarking our focus. It is absolutely crucial that we drive a consistent agenda that emphasises longer term broader community connection than simply at budget and election time. It is also critical that we all work with the media to get them to

understand the fantastic work that is done within the aged and community care industry every day.

### **Our Future Environment**

The future triax that I've talked about during the year is coming closer, but it's not too late to prepare effectively to meet it successfully. This highlights the fact that the first wave of "baby boomers" will be due to access our services around 2011, that the NATSEM report shows that the availability of informal carers will decline rapidly around 2016, and that the various labour studies for Australia shows that our formal workforce will contract in real terms dramatically from about the same period, and accelerate from 2020. Under the scenario of substantially increased demand and significantly fewer carers, thinking that we can use a regulatory framework that was established in 1985 is worse than a fool's paradise – indeed it would be negligent to our society.

We need to be talking now about the future of the aged and community care industry and how we can plan and prepare. Technology will play its part in this preparation and will not only assist us to deliver care but will also aid the efficient integration of health and care information across primary care, aged and community care, acute care, and allied care. We must embrace technology for the right reasons and ensure that we don't get "boffin-driven" solutions, and that we get "care-driven solutions". The aged and community care industry must take the initiative to get this right going forward.

Our international network will assist this greatly, especially our connections with the International Association of Homes and Services for the Ageing (IAHSA), and the Centre for Ageing Services Technology (CAST). I would encourage everyone to become members of both of these organisations if you are interested in developments around the world and technological developments for our sector. The US Government has recently established a formal group to work with the industry to develop the technological options. I'm certain that a similar structure will evolve in Australia in the not too distant future.

Mark your calendars now for the bi-annual IAHSA conference in Malta from the 18<sup>th</sup> to the 20<sup>th</sup> June 2007 as it will be an event not to be missed.

### **Our Board and Governance**

The effectiveness of our Board structure, especially given the reasonably constant change to its membership, continues to evolve positively. Indeed the organisation is on a fairly strong financial footing, and we have been initiating research projects to equip us to effectively lobby for change.

Although the resignations occurred in July, it would be remiss of me not to acknowledge the contribution of John Cowland and Graham Shotter to ACSA.

Graham has been on the ACSA Board since February 2002 and has had the role of Secretary / Treasurer since that time. Graham's sense of humour and constructive perception of Governance responsibilities has been of tremendous assistance to everyone.

John has been an icon on the ACSA scene now since January 1997 and has not only very ably contributed as a Director, but also has served as firstly Treasurer and then Vice President over the last seven years. John has been an avid proponent for the continuing promotion of the special benefits of not-for-profit services across our industry and has certainly lived his beliefs to the benefit of our industry.

On behalf of our organisation and our members I thank them both for their significant contribution.

I would also like to acknowledge the contribution of retiring Board Members, Don Bain, Marcia Fisher and Stephen Richards.

In closing, my deepest thanks to our members, corporate supporters and sponsors, who make it possible for everyone involved with ACSA to do the work we do. Thank you also goes to Greg Mundy and our incredible national office team, who just amaze us all with how much gets done by so few.

In so many ways, our future is in our hands. Never before has the time been so right to shape it to achieve the very best outcome for those elders who need aged and community care in Australia. Aged and community care – be in it!

Cheers!



**Glenn Bunney**  
President

# CHIEF EXECUTIVE OFFICER'S REPORT



The role of the ACSA national office includes researching and representing members' needs and aspirations; providing people with accurate and up-to-date information about what's going on in Government and other circles; and bringing people together in events and forums to share knowledge, insights and ideas. Our ability to do these, and all of the other things we do, depends crucially on our staff. The team of Pat Sparrow, Heather Stevens, Jacinta Reddan, Lesley Dredge, Fleur Thomson, Leanne Lovell and our media consultant Megan Stoyles is a pleasure to work with and a privilege to lead. They are hard working, skilled and focussed, and I'd like to thank them for another great year.

The national office doesn't work on its own of course. There is nothing better than achieving good results through teamwork and none of the achievements of 2005/06 would have been as good without the input, support and cooperation that characterises the ACSA Federation. Working with the ACSA Board, its President Glenn Bunney and my Federation colleagues, State CEOs and committee members continues to be a source of satisfaction and pleasure. Harnessing the resources available throughout the Federation is an important source of our strength and our success in representing members across Australia.

This year has seen changes among my colleagues, the CEOs of the State Associations that are ACSA's members. Allan Pidgeon has taken over the reins at Aged Care Queensland and Gerard

Mansour has replaced Mary Barry in Victoria. I'd like to extend a sincere welcome to both. The CEO's Group is important to the effective functioning of the ACSA Federation. It and the national Board form the crucial link between the national body and the broad membership. These lines of communication are enriched by our national committees, listed elsewhere in this Annual Report.

There have been changes on the national Board too but no deviation from the strong sense of purpose Board members bring to ACSA's governance under the leadership of its chair Glenn Bunney. Continuity is enhanced by the fact that broad directions for the organisation are captured in the Strategic Priorities that are agreed each year. The 2006 Strategic Priorities include some unfortunately hardy perennials, such as funding levels, and also some new objectives such as working to improve the image of our industry and further work on the workforce challenges that face us now and will become more pressing as we move ahead.

Communication is the lifeblood of voluntary associations such as ACSA and it is something we work hard at. Our web site was given a fresh look and a more accessible structure this year and we have also strengthened the management arrangements for our quarterly magazine *Agendas* with the creation of an editorial committee and a decision to bring the editorial function back in-house.

The work of ACSA's national office is supported by a grant from the Community Sector Support Scheme (CSSS). This support is appreciated and recognises that there are many stakeholders in the shared mission of providing quality care and support to older people, people with a disability and their carers.

I look forward to leading ACSA in meeting the new challenges, harnessing the new opportunities and exploring the new horizons that 2007 is certain to bring.

**Greg Mundy**  
Chief Executive Officer

## TREASURER'S REPORT



This year's Financial Report shows a surplus for 2005/06 of \$193,373 including depreciation. This result further strengthens the Association's position and will enable us to enhance our policy and representation work on behalf of members in 2006/07.

The Association finished 2005/06 in this strong position due to better than expected revenue from the new National Partner program; continuing good results from the sale of publications and from advertising in our quarterly publication *Agendas*. Importantly we achieved steady results from membership fees which form the core of our revenue base. The 2005 National Conference in Canberra also delivered a solid financial result. A planned deficit in the Special Projects area did not eventuate. This was due to a number of factors including: the receipt of a grant from the J.R. and J.O. Wicking Foundation for the Community Care Coalition to conduct a research project which will be undertaken in 2006/07; initial work on a future public relations strategy being undertaken in house; and a further planned research project being deferred to 2006/07. Higher interest rates also helped the revenue side of the budget exceed expectations.

Continuing and welcome support from the Australian Government's Community Sector Support Scheme (CSSS) further underpinned our financial security.

On the expenditure side ACSA's core resources have been augmented by the employment of an additional part-time Policy Officer to progress this important aspect of ACSA's work and the engagement of a Corporate Relationships Manager to support and develop the successful National Partners and Corporate Supporters programs. The core operating budget for ACSA continued to be managed prudently and came in close to budget for another year.

ACSA's Board has determined that, as a matter of policy, the Association should maintain sufficient financial reserves to cover a minimum of six months of continuing operations, this level has been comfortably exceeded at all times during the financial year. This policy recognises the potential volatility in revenue from, for example, membership changes and particular conference outcomes and enables the Board to safely allocate funds from reserves for specific projects and initiatives when the occasion demands. ACSA's financial reserves continue to be healthy.

This will be my last report as ACSA's Treasurer as I am stepping down from the Board in 2006/07. I would like to thank ACSA's Office Manager, Heather Stevens, for her work over my term of my office in preparing financial reports for the Board and for ensuring that ACSA's financial affairs continue to be well-managed and accurately recorded.

I would also like to thank my fellow Directors for their support in my role as Treasurer and for their collegiality as fellow Board members.

ACSA's auditors have again given the books a clean bill of health.

A handwritten signature in dark ink that reads "Graham Shotter". The signature is written in a cursive, slightly slanted style.

**Graham Shotter**  
Treasurer

# HIGHLIGHTS AND ACHIEVEMENTS IN 2005/2006

## EVENTS

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2005/06 was a big year for national ACSA events, bringing members together to network, exchange ideas and pick up on some of the latest trends, developments and insights from Australia and overseas.

### **National Conference Canberra**

The national capital hosted more than 800 delegates and speakers and 93 trade exhibitors at another highly successful national conference. ACSA's 18<sup>th</sup> Annual Conference and Trade Exhibition was again the event highlight of the national aged care calendar during the year under review. It contributed to the development of our knowledge and understanding and to the bottom lines of both the national body and ACS NSW & ACT as the host state. A pre-conference workshop on rural and remote services provided a spirited introduction to a high quality program. Our international keynote speaker Gijsbregt Brouwer captured the attention of many with his account of 'Apartments for Life' and there has been continuing interest in this concept for the future of aged care around the country.

### **Assistive Technology Seminar Melbourne**

The double demographic challenge facing the provision of aged and community care services from an ageing population, which creates a simultaneous increase in demand and a decreasing workforce, was the point of departure for this one day event in early October. The potential for various forms of technology to support people's capacity for independent living, and hence temper demand, and to increase the productivity of the care workforce was agreed by all participants to be a priority focus for our future. This seminar also provided for a high degree of cross-fertilization between the aged and disability service sectors which have different traditions in terms of the use of technology to support independent living.

### **National Community Care Conference Sydney**

We checked and it was true, there had never been a national conference devoted simply to community care. There had been conferences on the HACC program and a workshop on CACPs but not a comprehensive event covering the field regardless of funding source or other parameters.

ACSA was pleased to undertake Australia's first and it proved to be a great success. More than 1,000 people attended this landmark event at Sydney's Darling Harbour and filled the centre with enthusiasm, energy and a spirit of critical enquiry that made this a special occasion for all. We'll do it again, in 2008 so put the 14<sup>th</sup> -16<sup>th</sup> May in your diaries.

### **National Aged Care Industry Council Forum**

ACSA combined with the Aged Care Association of Australia in May this year to stage a one day forum on the future of aged and community care at Old Parliament House in Canberra. Industry leaders from both associations heard from a panel of speakers and workshopped the priority issues facing our industry. This work will input into the future policy and lobbying activity of both organisations.

### **IT Roadshows**

ACSA continued to support the series of IT Roadshows around Australia organised together with the Aged Care Association of Australia.

## Event Feedback

Everyone has their own theories about what makes a conference or other event attractive to participants so this year we decided to ask members what things attract them to our national conference in a survey open to all ACSA members. The results confirm that delegates look for a high quality program but are fairly evenly spread in terms of what they would like to see included. Networking opportunities are also valued and 96.5% of respondents felt that ACSA conferences deliver value for money. We'll keep working on that 3.5%! The survey responses also contained lots of good ideas for consideration in planning future events.

ACSA also surveyed trade exhibitors about their expectations of the national conference and whether they were being met. Not surprisingly, they indicated that access to delegates and networking opportunities were the most important aspects of the conference with about 60% indicating that they were pleased with the level of interaction. Suggestions about ways to further refine elements of the business program will be reviewed.

## POLICY DEVELOPMENT

The development of industry positions on key issues continues to be an important focus for ACSA. Highlights in 2005/06 included:

- Commencement of development of a strategy regarding services for indigenous people. A national agenda to guide ACSA's work in this area has been developed. One of the key requirements is the establishment of a 'national voice' to ensure that the issues facing indigenous service providers can be heard and addressed.
- Development of a draft policy position on cultural diversity. The policy outlines the work that needs to occur to ensure the provision of culturally appropriate care for all within a culturally competent service system.
- Release of a position paper on case management developed in conjunction with the Case Management Society of Australia. It is intended to clarify and reinforce the role of case management in community care.

- Release of a discussion paper on Day Therapy Centres which have long been 'forgotten services'. The paper argues for the importance of these centres for both community and residential care and for adequate program and financial arrangements to support them
- Release of a Medication Management Policy. Medication management continues to be a challenge, as the provision of services changes to meet client needs, and in response to a declining workforce. The policy advocates the development of a national framework and a sound training system to support safe medication management.

All of these projects have been supported by the time and expertise of ACSA members around Australia. Their contribution has helped to ensure that the policies are grounded, practical and relevant. ACSA extends sincere thanks to the services and individuals who supported this work in 2005/06.

## PARTNERSHIPS

This year was the first full year of operation of ACSA's new corporate relationships program with seven National Partners joining us, as well as a number of Corporate Supporters. Our Partners have already participated in a number of special events with the national Board and CEOs beginning the exchange of intellectual capital that is at the core of this relationship program. Our insurance partner JLT Health and Aged Care, which launched the ACSure range of insurance products in the previous year, reached the milestone of having covered one billion dollars worth of aged care assets in the first year of operation. Our National Partners are listed elsewhere in this report.

Our links with other stakeholders in the aged and community care sector continue to be very important. It is important to learn and understand how consumer groups, different professional groupings and other provider bodies perceive the aged and community care world. It adds value to ACSA's work if we consider these perspectives when formulating our policies and strategies. It is also sensible and appropriate to work together on areas of common interest.

## HIGHLIGHTS AND ACHIEVEMENTS IN 2005/2006 (continued)

Many of the issues facing the providers of aged care services are industry-wide and ACSA continues to liaise and work with the Aged Care Association of Australia, through the Aged Care Industry Council, on these common issues. The one day forum at Old Parliament House in Canberra, referred to earlier, was a feature of this relationship in 2005/06.

The specific groups in which ACSA participates are listed elsewhere in this report.

ACSA's partner relationships extend internationally through our membership of the International Association of Homes and Services for the Ageing (IAHSA). Currently there are two IAHSA Directors from ACSA, President Glenn Bunney and John Cowland. Greg Mundy is currently a member of the organising committee for IAHSA's next international conference in Malta in 2007.

### Research with Partners

The Community Care Coalition, which ACSA convenes and provides the secretariat for, was successful in obtaining a grant from the J. O. and J. R. Wicking Trust to conduct research on *Consumer Choice and the Future of Community Care*. This grant, supplemented by contributions from Coalition members, will enable this research to be conducted in 2006/07. It will critically analyse the development of the community care system to date and will identify options for the future – in part by asking people what they want through a series of focus groups and a survey.

### AUSTRALIAN GOVERNMENT INITIATIVES

ACSA welcomed a new Minister to the Ageing portfolio in early 2006 with the Hon. Senator Santo Santoro taking over from the Hon. Julie Bishop M.P. who had held this portfolio since September 2003. In addition to the continuing roll out of the reform agenda announced in 2004 with changes to Prudential arrangements and funding conditions being implemented, work also continued on the reform of community care arrangements through *The Way Forward* strategy and the development of a new funding system for residential aged care, the ACFI.

One of the first issues confronting the new Minister was the reporting of incidents of alleged abuse of older people in care. While not common, such incidents are taken extremely seriously in the industry and ACSA has been involved in several meetings to discuss this issue with the Government. This year's budget saw the announcement of a series of measures to deal with the risks in this area including additional spot checks by the Standards Agency, police checks for staff and volunteers and the compulsory reporting of some forms of abuse. Implementation of these regulatory measures is expected to proceed in 2006/07.

ACSA has released a background paper and the position paper *Confronting Elder Abuse* outlining appropriate responses to the abuse of older people including a strong focus on practical measures that go beyond regulation to support and guide staff in responding to these issues. We will continue to provide advice to the Government in support of the shared objective of ensuring a safe environment for older people.

# COMMITTEE REPORTS

## **Agendas Editorial Committee**

This new committee has been established to provide input into the editorial content of the Federation's quarterly magazine, *Agendas*. It aims to ensure that the content of this magazine remains relevant and timely to its more than 3000 readers. The committee provides important industry and provider input into story development for each issue.

The committee has also canvassed the role of the publication in the context of an overall external communications strategy.

## **Business Development Advisory Committee**

The Business Development Advisory Committee has maintained a focus on supporting ACSA's corporate relationships program which has now been in operation for one year. The Committee recently reviewed the program and made recommendations which will maintain and build on what has already been achieved.

One of the Committee's main aims is to deliver a co-ordinated approach to business development for the ACSA Federation. This has seen the production of a combined business opportunities document for use by the corporate sector as well as a focus on what products and business opportunities exist, or can be created, that may benefit the Federation as a whole.

With the corporate relationship program running well the Committee will focus more of its efforts on improving the Federation's business opportunities in the coming year.

## **Community Care Advisory Committee**

It has been a big year for community care and for the Community Care Advisory Committee. ACSA's successful National Community Care Conference was an initiative of the Committee which worked hard to support and promote the event.

The Australian Government's reform process continues to drive much of the Committee's work. The Committee has used every opportunity to be proactive on the reform agenda particularly on the role and place of case management and Day Therapy Centres (DTCs) in a reformed community care system.

There has also been a focus on developing products to support members in the delivery of community care. A Packaged Care Manual is currently under development and will be available shortly.

## **Education and Training Advisory Committee**

ACSA's Education and Training Advisory Committee continues to provide an important role in identifying education and training matters affecting the aged and community care industry. In the past year, the Committee provided input to a number of reviews including the Review of the Health Industry Training Package and the Productivity Commission's report on *Australia's Health Workforce*.

ACSA's e-learning library has continued to grow and now contains a national Occupational Health and Safety Unit for Aged and Community Care Workers, a range of governance units including several aimed at not-for-profit boards and the full Certificate III in Disability Work. The Committee has also been providing input to the development of the full Certificates III and IV in Aged Care which it is anticipated will be available in the coming months.

The year ahead will see the Committee provide important feedback to the upcoming Review of the Community Services Training Package and push for the re-accreditation of the Certificate IV in Continuous Quality Improvement. The Committee will also continue to provide invaluable advice to improve and support the delivery of quality education and training in the sector.

## **Housing and Retirement Living Advisory Committee**

The key activities of the Housing and Retirement Living Committee over the past year have been:

- The development of a *Rent Assistance & Retirement Villages* Fact Sheet
- To raise awareness of retirement village issues, including the design and offer of the first retirement living workshop, *The Ageing Village: Organisational Choices*, which will precede the forthcoming national conference; and

## COMMITTEE REPORTS (continued)

- Working to promote and refine an industry-wide accreditation scheme.

Housing has been identified as a critical future issue for older people and the Committee has begun to develop a strategic position on housing issues. This will be the Committee's major focus for the year ahead.

### Residential Care Advisory Committee

The Residential Care Advisory Committee has been kept busy by the ongoing reform of residential care. This has required the Committee to keep up-to-date with proposed changes and provide advice and support in responding to the issues. Key reform items on which the Committee has provided advice include the development of the proposed Aged Care Funding Instrument (ACFI), the Conditional Adjustment Payment (CAP), Prudential arrangements and elder abuse.

The Committee will oversee the development of a national resident agreement during 2006–2007, however its major focus will continue to be the ACFI and its potential introduction.

### Rural and Remote Working Group

The highlight of the Working Group's year was the release of the joint National Rural Health Alliance (NRHA) and ACSA National Policy Position *Older People and Aged Care in Rural, Regional and Remote Australia* at the National Conference by the Right Hon Ian Sinclair. This document provides a blueprint for the group's activities. Specific initiatives include:

- The CEOs of ACSA and the NRHA meeting with the Minister to explain and promote the policy;
- Specific proposals regarding service and sector development grants were included in ACSA's annual budget submission;
- A costed proposal for a viability supplement for Commonwealth funded community care was forwarded to Government and the last federal budget introduced the supplement at yet-to-be-determined levels.

The half day workshop, focused on rural and remote issues, offered at the 2005 conference was a resounding success and has become a regular event, along with the networking dinner.

### Workforce and Industrial Relations Advisory Committee

The primary focus of the Workforce and Industrial Relations Committee has been to analyse, monitor and disseminate information on the potential impact of the Government's *WorkChoices* legislation on the industry.

With support and advice from the Committee ACSA has:

- made representations to Minister Kevin Andrews about providing the industry with resources to assist with *WorkChoices* implementation;
- explained to the new Fair Pay Commission how the industry is funded; and
- prepared a submission on the recommendations contained in the Productivity Commission's Position Paper, *Australia's Health Workforce*.

ACSA has begun the development of a workforce industry strategy and, along with other Committees, WIRAC will be a key player in guiding this work.

*WorkChoices* and the industry strategy will be the major focus for the coming year.

## GOVERNMENT COMMITTEE REPRESENTATION

**Aged Care Advisory Committee (ACAC) – formerly Aged Care Working Group (ACWG)** - Greg Mundy, ACSA CEO

**Aged Care Workforce Committee** – Greg Mundy, ACSA CEO

**Building Ageing Research Capacity (BARC)**

**Steering Committee** – Greg Mundy, ACSA CEO

**Conditional Adjustment Payment and Prudential Working Group** – Greg Mundy, ACSA CEO

**Resident Classification Scale (RCS) Industry Reference Group** – Greg Mundy, ACSA CEO and Jill Pretty, Policy and Consultancy Manager, ACS NSW & ACT

**Transactions & Technology Reference Group** – Greg Mundy, ACSA CEO, Ken Ridge, CEO Baptist Care WA and Phillip Parry, General Manager, Torbay Retirement Village QLD

**National Continence Management Strategy Advisory Committee** - Dr Michael Murray, St Vincent's Health, Vic.

**Community Aged Care Packages Continence Research Project** – Peta Braendler, Community Services Officer, ACS SA & NT *(Work on this project has been completed)*

**Medicare Plus Initiatives Implementation Advisory Committee** – Pat Sparrow ACSA Policy Manager *(Work on this project has been completed)*

**Retirement Village Care Package Evaluation** – Di McKellar, Manager, Bedford Heights Estate, Vic *(Work on this project has been completed)*

**APAC Community Care Working Party** – Pat Sparrow, ACSA Policy Manager *(Work on this project has been completed)*

**Safety and Quality** – Jenny Le Miere, Residential Care Manager, Our Lady of Consolation Aged Care Services, Rooty Hill *(Work on this project has been completed)*

**Community Care Quality Reporting Liaison Group** – Pat Sparrow, ACSA Policy Manager

**Consumer Website Reference Group** – Pat Sparrow, ACSA Policy Manager

**Veterans' Home Care Reference Group** – Pat Sparrow, ACSA Policy Manager

## INDUSTRY COMMITTEE REPRESENTATION

**National Aged Care Alliance (NACA)** – Greg Mundy, ACSA CEO, and Glenn Bunney, ACSA President

**Standards Agency National Liaison Group** – Greg Mundy, ACSA CEO

**Australasian Journal on Ageing** – Sandra Hills, Board Member, VAHEC

**National Community Services and Health Industry Skills Council (formerly ITAB)** – Lyn Turner, Director, AICD, Aged Care Queensland

**Palliative Care** – Pam Bridges, Residential Care Manager, Aged Care Queensland

**Standards Committee** – John Ireland, CEO, Southern Cross Care NSW and Pat Sparrow, ACSA Policy Manager *(Work on this project has been completed)*

**National Accreditation Committee** – Robyn Holden, Policy Officer – Self Care, ACS NSW & ACT and Jeannene Stewart, Retirement Living and Funding Manager, VAHEC. *(Work on this project has been completed)*

**ACROD Ageing & Disability Advisory Committee** – Pat Sparrow, ACSA Policy Manager and Ian Hardy, CEO, Helping Hand SA.

**Community Care Coalition** – Greg Mundy, ACSA CEO and Pat Sparrow, ACSA Policy Manager

**Ageing Well Research Network Advisory Group** – Greg Mundy, ACSA CEO.

**ACEBAC** – Greg Mundy, ACSA CEO

**National Roundtable of Non Profit Organisations (NRNO)** – Greg Mundy, ACSA CEO

**National Disability Administrators Young People with High Clinical Needs Reference Group** – Pat Sparrow, ACSA Policy Manager

**AHURI Research User Groups**

- **Affordable Rental Villages for Older People** – Robyn Holden, Policy Officer - Self Care, ACS NSW & ACT
- **Older Persons in Public Housing** – Pat Sparrow, ACSA Policy Manager
- **Impact on Home Maintenance and Modification Services on Ageing in Place** – Anne Livingstone, Community Care Manager, Aged Care Queensland

**Community Care Viability Supplement Advisory Group** – Lesley Dredge, ACSA Policy Officer

# BOARD MEMBERS

<b>Mr Glenn L Bunney</b>	President	
<b>Mr John E Cowland</b>	Vice-President	
<b>Mr Graham S Shotter</b>	Treasurer and Secretary	
<b>Mr Peter D Lorraine</b>	Director	
<b>Mr Stephen J Richards</b>	Director	(to 30/09/05)
<b>Ms Marcia J Fisher</b>	Director	(to 27/10/2005)
<b>Mr Donald E Bain</b>	Director	(to 29/11/2005)
<b>Ms Susan Parr</b>	Director	(from 30/09/2005)
<b>Mr Klaus Zimmermann</b>	Director	(from 28/10/2005)
<b>Ms Bronwyn Locke</b>	Director	(from 29/11/2005)

## BOARD MEMBER PROFILES



### GLENN BUNNEY

PRESIDENT

Glenn Bunney is CEO of Sundale Garden Village, a community-based organisation providing residential aged care, rehabilitation services and retirement living on the

Sunshine Coast in Queensland. He has been president of ACSA since November 2003.

He was a founding Director of Eden in Oz, a foundation established in 2003 to facilitate the introduction of The Eden Alternative® into Australia and New Zealand. Eden offers a new approach to the care of frail elders, tackling the three core human maladies - loneliness, boredom and helplessness - by creating rich, lively, engaging human habitats.

Mr Bunney is an experienced chief executive, having held such roles for almost 20 years in a range of both national and international settings, the last eight of which have been within aged care. Mr Bunney has also been involved in the development of the only private rehabilitation hospital on the Sunshine Coast, which has now been operational since late 2001.

Mr Bunney has been an active member of the aged care community since joining the Aged Care Queensland Board in 1997 and assuming its presidency in 2000. Prior to coming into aged care he was executive director of an ISO certification company, and was also Chair of the Australian Association of Certification Bodies, so is no stranger to quality systems and processes.



### JOHN COWLAND

VICE PRESIDENT

John Cowland is the Chief Executive Officer of the Illawarra Retirement Trust (IRT), the largest non-Church Charitable Organisation in NSW and possibly, Australia. IRT ranks 66th on the *Business*

*Review Weekly* list of charities.

The Trust operates:

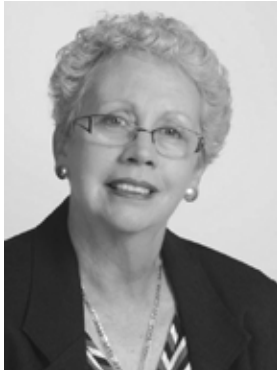
- 20 Residential Care Facilities – 1148 beds
- 31 Self Care sites – 1000 units
- 259 Community Care Packages
- 43 Extended Aged Care at Home Packages
- also provides respite, veterans, user pays services.

With assets worth about \$300 million, the Illawarra Retirement Trust plans to develop a further two residential care facilities (160 places), increase existing facilities by 137 places, develop 450 self care units and offer a further 35 Community Care Packages.

Mr Cowland is Vice President of Aged and Community Services Australia (ACSA) and has been President of Aged and Community Services NSW & ACT (6 years), Board Member of ACS NSW & ACT (16 years), Member Ministerial Reference Group NSW Retirement Villages and is Secretary of the International Association of Homes & Services for the Ageing (IAHSA).

Mr Cowland is a Fellow of three leading professional organisations: The Australian Institute of Management, the Australian Institute of Company Directors and The Australian Institute of Chartered Accountants.

## BOARD MEMBER PROFILES (continued)



### BRONWYN LOCKE

Bronwyn Locke is the CEO of Hill View Aged Care Pty Ltd., a stand-alone aged care organisation on the Gold Coast, with a strong commitment to creating a genuine home environment for those in aged care. Hill View has two facilities with a total of 170 places at

Merrimac and Ashmore.

A Board member of the Queensland aged care industry peak body, Aged Care Queensland Incorporated (ACQI) since August 2004, Ms Locke was elected President in August 2005. She is also the Vice-President of Nurses in Management – Aged Care (NIMAC) which has a major focus upon professional development, annual conferences, member support and networking, and is the Secretary of the Alzheimer's Australia (Gold Coast) Board.

Ms Locke has also been a Registered Nurse for 36 years and served as State President of the Student Nurse Unit (SNU) of the Royal Australian Nursing Federation (RANF), achieving three-year training for Queensland nurses, bringing national consistency to the state. She joined the Army for a short service commission (two years) in the Nursing Corps.

After working in Pathology in four states, Ms Locke moved to Medical Practice Management and is now a Fellow of New England/Australian Association of Practice Managers (AAPM). Ms Locke is now halfway through a Management Masters – Innovation and Change, having completed a Business Degree with a major in Human Resources.



### PETER LORRAINE

Peter Lorraine is the General Manager, Country and Support Services for Silver Chain, a West Australian-based charitable organisation founded to assist people in need to live in the community. His responsibilities include Silver Chain's rural and remote

services in more than 30 different communities. These services span primary health care, accident and emergency services in remote locations, residential services and community care.

Mr Lorraine is also responsible for Silver Chain's customer centre and equipment supply and personal alarms through Careplus, with both services supporting all of Silver Chain's activities.

Silver Chain, founded in 1905, continues to deliver high quality services throughout metropolitan and rural WA at home, in clinics and in residential facilities. With assets of almost \$76 million, it is one of the largest providers in WA and has an annual turnover of more than \$100 million.

Silver Chain provides a broad range of home and community based services including day centres, respite, domestic assistance, personal care, nursing, allied health, palliative care and a range of other specialised and support activities. Silver Chain, which employs more than 2400 staff supported by more than 500 volunteers, also provides primary health care along with an accident and emergency response service in a number of rural and remote communities.

Mr Lorraine has been a member of the Aged and Community Services Western Australia Inc. since 1998, and was appointed Chairman of the Board in 2002. He has been a national Director of Aged and Community Services Australia since October 2002.



### **SUSAN PARR**

Susan Parr is the Chief Executive Officer of St Ann's Homes Inc in Hobart. St Ann's is a not-for-profit organisation with a history of providing care to the elderly for 60 years. St Ann's has three facilities and an outreach program.

Ms Parr was appointed Chief Executive Officer following her 12-month secondment to Port Arthur, as Co-ordinator of Community Recovery following the tragic events of April 1996. Her community services background includes a foundation role as the manager of Community Services for the Hobart City Council. As part of this growing area, Ms Parr had responsibility for policy development, facilitation of new services for children, young people, people with disabilities and the aged. Her role also encompassed responsibility for the Taste of Tasmania and Salamanca Market. She has had many roles on boards of community organisations and has served on a wide range of national, state and local government advisory groups related to housing, aged care services, industrial relations children's services, suicide prevention and disability services.

Ms Parr was a foundation Director of Tasmania's energy retailer company, Aurora, and Chair of the Appointments and Remuneration Committee of Aurora for five years up until 2004. She has been a Director of Aged and Community Services Tasmania (ACST) for six years, Vice President for two, and is currently the President. She is a member of the Australian Institute of Company Directors.



### **GRAHAM SHOTTER**

SECRETARY & TREASURER

Graham Shotter is Managing Director of The Royal Freemasons' Homes of Victoria (RFHV), a leading non-government, not-for-profit provider of aged care services in Victoria with a history

spanning almost 140 years.

RFHV is committed to remain at the forefront of developments in aged care and to continue to provide a wide range of quality options in both residential and community care that aim to consistently exceed the expectations of residents and clients.

Facilities include six residential aged care hostels and nursing homes in Melbourne comprising 310 beds, 231 Community Care Packages, six Interim Care places, a Day Therapy Centre and 275 Independent Living Units at 13 sites across Melbourne (seven sites) and regional Victoria (six sites).

RFHV and The Taylor Foundation have a combined annual turnover of \$42 million, employing 620 staff, with net assets of \$127.7 million including \$47.4 million under investment.

Mr Shotter has been Director, Treasurer and Secretary of ACSA and of Community Care Australia since 2001. He has been secretary of both the Trustees Royal Freemasons' Homes of Victoria and The Taylor Foundation since 1995. Mr Shotter has been President of the Victorian Association of Health and Extended Care Inc (VAHEC) since 2001 and a Director since 1988.

Mr Shotter is a Fellow of the Australian Institute of Management and a Fellow of the Australian Institute of Company Directors.

## BOARD MEMBER PROFILES (continued)



### **KLAUS ZIMMERMANN**

Klaus Zimmermann has nearly 30 years' extensive experience in senior executive management positions with a senior management and finance background.

His experience covers Australian manufacturers including one large international company

exporting goods globally. For 10 years, Mr Zimmermann was the Senior Executive, Accounting and Company Secretary for an Australian manufacturer where he gained extensive experience in export, Research & Development as well as being a Trustee on the company's superannuation fund. Now into his 13th year in aged care, Mr Zimmermann has also gained extensive experience in the not-for-profit sector.

Mr Zimmermann has been CEO of Eldercare Incorporated since 2001, a South Australian-based aged care organisation specialising in Residential Facilities and Independent Living Units for the elderly with an annual turnover of about \$40 million. Prior to that he was Deputy Chief Executive Officer and Executive Manager of Corporate Services for the Aged Care & Housing Group Inc.

Mr Zimmermann sat on a national committee for a number of years providing assistance and input to the Federal Government agency responsible for administrative issues in the funding of nursing homes and hostels. In 2003, was appointed by the Federal Treasurer to the Financial Reporting Council (FRC) as a part-time member for three years. The Council is responsible for the broad oversight of the accounting standard setting process for the private, public and not-for-profit sectors within Australia. Since 2002 he has also been a Director of Aged and Community Services SA & NT (ACS SA & NT).

# ACSA FEDERATION

## STATE ASSOCIATION MEMBERS

### **Aged Care Queensland Inc**

6 Pavilions Close, Jindalee Qld 4074

Phone: 07 3725 5555

Email: [acqi@acqi.org.au](mailto:acqi@acqi.org.au)

Website: [www.acqi.org.au](http://www.acqi.org.au)

### **Aged & Community Services Association of NSW & ACT Inc**

Level Three, 9 Blaxland Road, Rhodes NSW 2138

Phone: 02 9743 4066

Email: [mail@agedservices.asn.au](mailto:mail@agedservices.asn.au)

Website: [www.agedservices.asn.au](http://www.agedservices.asn.au)

### **Aged & Community Services SA & NT Inc**

246 Glen Osmond Road, Fullarton SA 5063

Phone: 08 8338 7111

Email: [agedcommunity@agedcommunity.asn.au](mailto:agedcommunity@agedcommunity.asn.au)

Website: [www.agedcommunity.asn.au](http://www.agedcommunity.asn.au)

### **Aged & Community Services Tasmania Inc**

171 Davey Street, Hobart Tasmania 7000

Phone: 03 6223 5100

Email: [acst@beyondpr.com.au](mailto:acst@beyondpr.com.au)

Website: [www.agedcaretas.org.au](http://www.agedcaretas.org.au)

### **Aged & Community Services Western Australia Inc**

Suite 16, 25 Walters Drive, Osborne Park WA 6017

Phone: 08 9244 8233

Email: [admin@acswa.org.au](mailto:admin@acswa.org.au)

Website: [www.acswa.org.au](http://www.acswa.org.au)

### **Victorian Association of Health and Extended Care Ltd (from 1 July, 2006: Aged & Community Care Victoria)**

Level Three, 450 St Kilda Road, Melbourne Victoria 3004

Phone: 03 9820 0888

Email: [info@vahec.com.au](mailto:info@vahec.com.au)

(from 1 July, 2006 [info@accv.com.au](mailto:info@accv.com.au))

Website: [www.vahec.com.au](http://www.vahec.com.au)

(from 1 July, 2006 [www.accv.com.au](http://www.accv.com.au))

## NATIONAL OFFICE

Greg Mundy	Chief Executive Officer
Patricia Sparrow	National Policy Manager
Jacinta Reddan	Corporate Relationship Manager
Lesley Dredge	Policy Officer
Fleur Thomson	Research Assistant
Heather Stevens	Office Manager
Leanne Lovell	Website Administrator & Administration Assistant

## Consultant Staff

Megan Stoyles	Media and <i>National Report</i>
Helen Scott	Librarian
Anne Connor	Editor, <i>Agendas</i>





# AUDITOR'S REPORT AND FINANCIAL STATEMENTS

For the year ended 30 June, 2006

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**ARBN 070 261 871**

**ABN 65 070 261 871**

# DIRECTORS' REPORT

Your Directors submit the financial report of Aged and Community Services Australia Incorporated for the financial year ended 30 June 2006.

## Directors

The names of Directors throughout the financial year and at the date of this report are:

Mr Glenn Bunney (President)

Mr John E Cowland (Vice President)

Mr Graham Shotter (Secretary and Treasurer)

Mr Peter Lorraine (Director)

Mr Stephen Richards (Director to 30/09/2005)

Ms Marcia Fisher (Director to 27/10/2005)

Mr Don Bain (Director to 29/11/2005)

Ms Susan Parr (Director from 30/09/2005)

Mr Klaus Zimmermann (Director from 28/10/2005)

Ms Bronwyn M Locke (Director from 29/11/2005)

## Principal Activities

The principal activity of the association during the financial year was representing State Association members.

## Significant Changes

No significant change in the nature of these activities occurred during the year.

## Operating Result

The profit from ordinary activities after providing for income tax amounted to \$193,373.


## After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations, or the state of affairs of the association in future financial years

Signed in accordance with a resolution of the Directors:



Mr Glenn Bunney



Mr Klaus Zimmermann

Dated this 28<sup>th</sup> day of August 2006

Aged and Community Services Australia Incorporated

# INCOME AND EXPENDITURE STATEMENT

## FOR THE YEAR ENDED 30 JUNE 2006

	Note	2006	2005
		\$	\$
<b>INCOME</b>			
Association Fees		431,679	411,608
Conference & Special projects surplus	2	236,636	213,187
Agendas		27,838	20,431
Business subscriptions		150,060	11,926
Profit on sale of assets		-	6,859
Interest		34,064	23,929
Commonwealth Grant CSSS		148,590	145,530
Other income		15,911	16,366
<b>TOTAL INCOME</b>		<b>1,044,778</b>	<b>849,836</b>
<b>LESS EXPENSES</b>			
Association meetings		6,868	9,070
Accounting and Audit fees		8,100	7,775
Bank charges		2,186	1,446
ACSA National Committees		11,893	9,939
Board expenses		33,486	21,420
Computer expenses		13,548	11,809
Conference/Seminar costs		6,440	5,727
Consultancy fees		2,000	-
Corporate Supporters		6,000	-
Depreciation		16,320	30,300
Electricity		1,847	1,774
Employees' amenities		1,169	968
Fringe benefits tax		-	786
Insurance		9,987	9,215
Motor vehicle expenses		4,617	4,878
National Aged Care Alliance		4,931	5,798

# INCOME AND EXPENDITURE STATEMENT

## FOR THE YEAR ENDED 30 JUNE 2006 (continued)

	Note	2006	2005
		\$	\$
<b>LESS EXPENSES</b> (Continued)			
National Aged Care Industry Council		1,437	3,186
National Consultation Expenses		7,189	5,516
Office expenses		6,137	4,404
National Partners		40,100	-
Postage		3,482	3,696
Printing and stationery		4,510	1,914
Public Relations		10,241	3,980
Publications ACA		39,330	43,046
Rent		43,141	42,127
Repairs and maintenance		802	2,262
Salaries and wages		461,955	367,609
Subscriptions		8,721	6,078
Sundry expenses		9,147	9,794
Superannuation		36,188	29,648
Telephone		11,630	9,658
Travelling expenses		35,705	27,416
Workcare		2,299	2,056
		<b>851,404</b>	<b>683,295</b>
<b>TOTAL EXPENSES</b>			
<b>OPERATING PROFIT</b>		<b>193,373</b>	<b>166,541</b>

The accompanying notes form part of these financial statements.

# BALANCE SHEET

AS AT 30 JUNE 2006

	Note	2006	2005
		\$	\$
<b>CURRENT ASSETS</b>			
Cash assets		823,341	591,573
Trade receivables	3	84,252	96,590
Other	4	18,351	14,606
<b>TOTAL CURRENT ASSETS</b>		<b>925,944</b>	<b>702,769</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	5	56,561	62,613
<b>TOTAL NON-CURRENT ASSETS</b>		<b>56,561</b>	<b>62,613</b>
<b>TOTAL ASSETS</b>		<b>982,505</b>	<b>765,382</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	6	34,435	24,089
Provisions	7	39,373	41,270
Other	8	83,990	91,458
<b>TOTAL CURRENT LIABILITIES</b>		<b>157,798</b>	<b>156,817</b>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	7	33,810	11,041
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>33,810</b>	<b>11,041</b>
<b>TOTAL LIABILITIES</b>		<b>191,608</b>	<b>167,858</b>
<b>NET ASSETS</b>		<b>790,897</b>	<b>597,524</b>
<b>MEMBERS' FUNDS</b>			
Retained profits		790,897	597,524
<b>TOTAL MEMBERS' FUNDS</b>		<b>790,897</b>	<b>597,524</b>

The accompanying notes form part of these financial statements.

# CASH FLOWS STATEMENT

## FOR THE YEAR ENDED 30 JUNE 2006

	Notes	2006	2005
		\$	\$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Receipts from members & government		1,121,100	837,584
Payments to suppliers and employees		(913,128)	(752,409)
Interest received		34,064	23,929
<b>Net cash provided by operating activities</b>	<b>11(b)</b>	<b>242,036</b>	<b>109,104</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from sale of property, plant and equipment		-	28,695
Payment for property, plant and equipment		(10,268)	(49,830)
Net cash used in investing activities		(10,268)	(21,135)
Net increase in cash held		231,768	92,795
Cash at beginning of financial year		591,573	498,778
<b>Cash at end of financial year</b>	<b>11(a)</b>	<b>823,341</b>	<b>591,573</b>

The accompanying notes form part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 30 JUNE 2006

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act of the Australian Capital Territory. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act of the Australian Capital Territory and the following applicable Accounting Standards:

AASB 110:	Events after the Balance Sheet Date
AASB 124:	Related Party Disclosures
AASB 107:	Cash Flows Statements
AASB 1031:	Materiality

No other applicable Accounting Standards, Urgent Issues Group Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The report is also prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

#### (a) Income Tax

No provision for income tax has been raised as the association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

#### (b) Fixed Assets

Other fixed assets are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset was held ready for use.

The carrying amount of fixed assets is reviewed annually by directors to ensure it is not in excess of the recoverable amount of those assets.

The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

#### (c) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

#### (d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 30 JUNE 2006 (continued)

	Notes	2006	2005
		\$	\$
<b>NOTE 2: CONFERENCE &amp; SPECIAL PROJECTS INCOME &amp; EXPENDITURE</b>			
National Conference Surplus		179,066	205,103
Community Care Coalition Myer Grant		-	45,206
National Strategic Management Kits		273	1,282
Community Care Coalition Wicking Trust		75,000	-
Community Care Coalition Research		13,000	-
National Respite Conference		-	22,118
E-Learning		22,392	14,076
In Their Shoes Book Sales		9,575	14,477
In Their Homes Book Sales		22,008	8,854
CACP Standards Workbook		627	2,643
Federal Election Campaign		-	85,622
ACSure Insurance Project		55,990	-
Assistive Technology 2005 Seminar		16,161	-
Indigenous Forum		3,000	-
NACIC Aged Care Forum		8,727	-
<b>Total Project Income</b>		<b>405,819</b>	<b>399,381</b>
Business Development Project		180	40,810
Community Care Coalition Myer Grant		783	45,206
Federal Election Campaign		-	72,786
Assistive Technology 2005 Conference		20,476	818
National Community Care Conference 2006		91	228
In Their Shoes & In Their Homes Book Sales		9,327	3,215
CACP Standards Workbooks		182	2,093
Networking the Federation		4,297	318
2005/04 National Respite Conference		-	145
E-Learning		31,086	14,795
ACSA Policy Statement		-	5,780
ACSure Insurance		52,953	-
Packages Resource Guide		13,426	-
RVA Accreditation		5,329	-
Indigenous Forum		4,850	-
NACIC Aged Care Forum		10,524	-
Joint Lobbying Project		15,679	-
<b>Total Project Expenditure</b>		<b>169,183</b>	<b>186,194</b>
<b>TOTAL SURPLUS</b>		<b>236,636</b>	<b>213,187</b>

Notes	2006	2005
	\$	\$
<b>NOTE 3: TRADE AND OTHER RECEIVABLES</b>		
CURRENT		
Trade receivables	78,752	96,590
Other debtors	5,500	-
	<b>84,252</b>	<b>96,590</b>
<b>NOTE 4: OTHER ASSETS</b>		
CURRENT		
Prepayments	<b>18,351</b>	<b>14,606</b>
<b>NOTE 5: PROPERTY, PLANT AND EQUIPMENT</b>		
PLANT AND EQUIPMENT		
(a) Motor vehicles		
At cost	36,758	36,758
Less accumulated depreciation	(9,873)	(2,068)
	26,885	34,690
(b) Office equipment		
At cost	40,148	40,148
Less accumulated depreciation	(29,413)	(26,749)
	10,735	13,399
(c) Computer equipment		
At cost	78,692	68,776
Less accumulated depreciation	(62,840)	(57,805)
	15,852	10,971
(d) Furniture, fixtures and fittings		
At cost	19,440	19,088
Less accumulated depreciation	(16,351)	(15,535)
	3,089	3,553
<b>Total plant and equipment</b>	<b>56,561</b>	<b>62,613</b>
<b>Total property, plant and equipment</b>	<b>56,561</b>	<b>62,613</b>
<b>NOTE 6: TRADE AND OTHER PAYABLES</b>		
CURRENT		
Unsecured liabilities		
Trade creditors	10,536	(2,124)
Sundry creditors and accruals	23,899	26,213
	<b>34,435</b>	<b>24,089</b>

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 30 JUNE 2006 (continued)

	Notes	2006	2005
		\$	\$
<b>NOTE 7: PROVISIONS</b>			
CURRENT			
Employee benefits	7(a)	39,373	41,270
NON-CURRENT			
Employee benefits	7(a)	33,810	11,041
(a) Aggregate employee benefits liability		73,183	52,311

### NOTE 8: OTHER LIABILITIES

CURRENT			
Grants received in advance		45,808	45,808
Other current liabilities		38,182	45,650
		83,990	91,458

### NOTE 9: CAPITAL AND LEASING COMMITMENTS

#### (a) Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements:

Payable - minimum lease payments

- not longer than one year		50,676	43,948
- longer than one year but not longer than two years		16,892	43,948
- longer than two years but not longer than five years		-	14,649
		67,568	102,545

### NOTE 10: RELATED PARTY TRANSACTIONS

#### (a) Transactions with controlled entities

Aged & Community Services Australia Inc. paid all Australian Securities Commission lodgement costs and audit fees associated with Community Care Australia Ltd.

#### (b) Board of Directors

The names of the members of the Board of Directors of Aged & Community Services Australia Inc. during the year were:

Mr Glenn Bunney (President)

Mr John E Cowland (Vice President)

Mr Graham Shotter (Secretary and Treasurer)

Mr Peter Lorraine (Director)

Mr Stephen Richards (Director)

Ms Marcia Fisher (Director)

Rev Donald Bain (Director)

Ms Susan Parr (Director)

Mr Klaus Zimmermann (Director)

Ms Bronwyn M Locke (Director)

Members of the Board of Directors of Aged & Community Services Australia Inc. received no remuneration from the Association during the year.

Notes	2006	2005
	\$	\$
<b>NOTE 11: CASH FLOW INFORMATION</b>		
(a) Reconciliation of cash		
Cash at the end of the financial year as shown in the statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:		
Cash on hand	200	200
Cash at bank	260,318	306,363
At call deposits with financial institutions	562,823	285,010
	<b>823,341</b>	<b>591,573</b>
(b) Reconciliation of cash flow from operations with profit from ordinary activities after income tax		
Surplus from ordinary activities after income tax	193,373	166,542
Non-cash flows in profit from ordinary activities		
Depreciation	16,320	30,300
Net (gain) / loss on disposal of property, plant and equipment	-	(6,859)
Changes in assets and liabilities		
(Increase)/decrease in receivables	12,338	(81,929)
(Increase)/decrease in other assets	(1,181)	(12,617)
Increase/(decrease) in grants received in advance	(7,468)	15,444
Increase/(decrease) in payables	7,782	(17,749)
Increase in provisions	20,872	15,972
Cash flows from operations	<b>242,036</b>	<b>109,104</b>

**NOTE 12: ACTIVITIES**

The Association operates wholly within Australia to assist and encourage State Associations to develop, promote and provide quality services to their members. The Associations' vision is to create the conditions under which the care and quality of life of older people and people with disability is of an excellent standard.

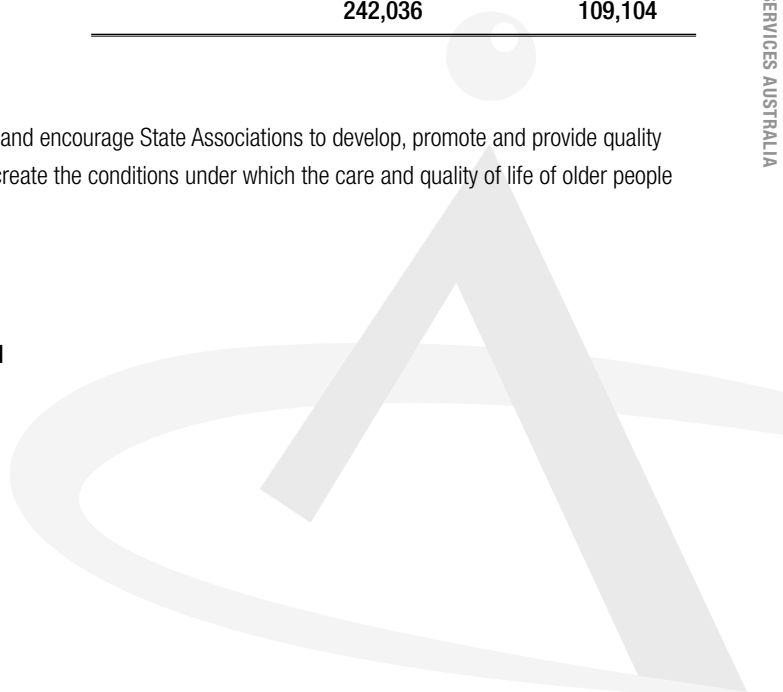
**NOTE 13: ASSOCIATION DETAILS**

The principal place of business of the association is:

**Aged and Community Services Australia Incorporated**

Level 1, 36 Albert Road

South Melbourne Victoria 3205



# STATEMENT BY BOARDS OF DIRECTORS

The Board of Directors has determined that the association is not a reporting entity.

The Board of Directors has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

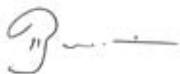
In the opinion of the Board of Directors the financial report as set out on pages 19-28:

1. Presents a true and fair view of the financial position of Aged and Community Services Australia Incorporated as at 30 June 2006 and its performance for the financial year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Aged and Community Services Australia Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Directors and is signed for and on behalf of the Directors by:



**Mr Glenn Bunney**



**Mr Klaus Zimmermann**

Dated this 28<sup>th</sup> day of August 2006

# INDEPENDENT AUDIT REPORT TO THE MEMBERS

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF AGED AND COMMUNITY SERVICES AUSTRALIA INCORPORATED

### Scope

We have audited the financial report, being a special purpose financial report of Aged and Community Services Australia Incorporated for the financial year ended 30 June 2006 being the Income Statement, Balance Sheet, Cash Flows Statement, notes to the Financial Statements and the Statement by Members of the Board of Directors. The Board of Directors is responsible for the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the requirements of the Associations Incorporation Act of the Australian Capital Territory and are appropriate to meet the needs of the members. We have conducted an independent audit of this financial report in order to express an opinion on it to the members of Aged and Community Services Australia Incorporated. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial report has been prepared for the purpose of fulfilling the requirements of the Associations Incorporation Act of the Australian Capital Territory. We disclaim any assumption of responsibility for any reliance on this audit report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1 to the financial statements so as to present a view which is consistent with our understanding of the association's financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

### Audit Opinion

In our opinion, the financial report of Aged and Community Services Australia Incorporated presents a true and fair view in accordance with the accounting policies described in Note 1 to the financial statements, the financial position of Aged and Community Services Australia Incorporated as at 30 June 2006 and the results of its operations and its cash flows for the financial year then ended.



### Danby Bland Provan & Co

123 Camberwell Road  
Hawthorn East, VIC 3123



### GD Winnett

Partner

Dated 29<sup>th</sup> August 2006



## CORPORATE SUPPORTERS

**Tunstall**

**HARTMANN**



### FRIENDS OF ACSA:

Health Science Planning Consultants

Procura

Persocare

Verso Consulting

Woodhead International



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